

# **Minutes of Burt Township Zoning Board of Appeals Meeting September 23, 2011**

The regular meeting of the Burt Township Zoning Board of Appeals was called to order by Chair, Katie Parker, on September 23, 2011, at 7 p.m. at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, Michigan.

Members present: Katie Parker (Chair), Dennis Reimann, Harold Koviak and Kim Kihkne.

Members absent and excused: Gary Street

Also attending: Dan Swantek (Zoning Administrator), Bill Perry, Cathy Perry and Joyce Hutto-Nolan (Recording Secretary).

## **Approval of minutes**

Moved by Harold Koviak and seconded by Kim Kihkne to accept the minutes of July 22, 2011, as written.

**Motion unanimously approved.**

## **Public Comment Period**

No Public comment

## **Public Hearing**

No Public Hearing

## **Old Business**

### **Gary Quick case**

Dan Swantek reported that Gary Quick has been issued a citation for violating the Burt Township Ordinance Section 6.16(a) and Section 6.16 (b), regarding outdoor accumulation and storage of junk. The junk on his property has not been removed. Harold Koviak, Burt Township Supervisor will look into the matter.

## **Shared lake access relicensing**

### **Sunrise Resort**

Bill Perry, President of Sunrise Resort, asked to have the shared lake access renewal license authorize the Sunrise Resort to extend its dock an extra 32 feet and for an additional small hoist. The existing dock is 128 feet long. There are three large boat hoists and two small hoists.

### **Motion**

Moved by Harold Koviak and seconded by Kim Kihkne to approve the changes in the shared lake access license of Sunrise Resort as requested with the new license to authorize the dock to be 160 feet long with three large hoists and three small hoists.

### **Roll Call Vote**

Parker-yes, Reimann-yes, Koviak-yes, Kihkne-yes.

**Motion unanimously approved.**

### **White Goose Subdivision**

A letter was received from White Goose Subdivision stating there were no changes to the Shared Lake Access site, and requesting license renewal.

#### **Motion**

Moved by Dennis Reinmann and seconded by Katie Parker to approve the renewal of the License for Shared Lake Access for White Goose Subdivision.

**Motion unanimously approved.**

### **Sunset Resort**

A notarized Shared Lake Access License Renewal Certification was received from Sunset Resort showing no changes.

#### **Motion**

Moved by Kim Kihkne and seconded by Dennis Reinmann to approve the renewal of the License for Shared Lake Access for Sunset Resort.

**Motion unanimously approved.**

### **New Business**

#### **Streamlining the process for relicensing Shared Lake Access renewals.**

A new form needs to be written for relicensing Shared Lake Access to lessen confusion. If no changes are made when relicensing, the new form describing the existing dock would be signed, notarized and returned to the Burt Township Zoning Administrator. Mary Campbell, Katie Parker and Dan Swantek will work on this form.

### **Reports**

#### **Zoning Administrator, Dan Swantek**

Dan Swantek reported on additional construction in Burt Township.

The loss of a home due to a fire was reported.

A request has been made to build a 250 foot metal cell phone tower to replace an existing 100 foot wood cell phone tower built in what was a light industrial area zone which is now a general residential zoning area. Dan will ask Mary Campbell for advice on how to proceed.

#### **Township Board Representative, Harold Koviak**

Harold Koviak reported the Burt Township Hall has a new 93 foot well.

The Burt Township Hall has new insulation.

West Numbers Road is being paved.

Burt Township is waiting for bids to pave Service Road.

A Burt Township Hall sign has been ordered to be placed on the corner of Birchwood and Crump road.

The FEMA mapping project will be presented to the Burt Township Planning Commission.

The Topinabee Library is being used by Burt Township residents.

**Planning Commission, Harold Koviak, reporting**

The Burt Township Planning Commission will hold a meeting on November 1, 2011, at the Burt Township Hall with the DNR presenting its Site Plan for the Maple Bay boat launch improvements.

**Burt Lake Trail, Kim Kihkne reporting**

Kim Kihkne reported the July 30<sup>th</sup> trail ride was a success.

**ZBA Members Comment Period**

No comment.

**Public Comment Period**

No Public comment.

**Next Meeting**

The next Burt Township Zoning Board of Appeals meeting is scheduled for December 9, 2011, at 2 p.m.

**Motion**

Moved by Harold Koviak and seconded by Kim Kihkne to adjourn. Meeting adjourned at 7:50 p.m.

**Motion unanimously approved.**

Respectfully submitted,

Joyce Hutto-Nolan, Recording Secretary