

**BURT TOWNSHIP
BURT LAKE TRAIL COMMITTEE MINUTES**

January 25, 2021

The Regular meeting of the Burt Township Trail Committee was called to order by Chair Gene Hodulik on January 25, 2021 at 7 pm via phone 1-866-678-6823, password 7861936#.

ATTENDANCE: Committee members: Gene Hodulik, Paul Janness, Margie Reh, Katie Parker, Gary Street, Bert Ebbers, Dennis Dombroski. New members Mike Goerke and Brett Lindgren, Mullett Township trustees representing Mullett Township. Public: Harold Koviak and Carolyn Hodulik, recording secretary.
All attending by Teleconference.

AGENDA: Accepted as printed

MINUTES: Approved Dec 14, 2020 minutes as written.

MOTION: Made by Gary Street to approve December minutes, seconded by Brett Lindgren. Motion approved.

UNFINISHED BUSINESS

Phase I. Gary Street presented the highlights of the proposed budget to improve and maintain the trail in 2021. The highest priority to correct this year is the erosion at the intersection of Indian Road/ West Burt Lake Road. After discussions with Brent Shank, Cheboygan County Road Commission, the best solution is to pave 150 feet of the intersection at Indian Road with a slight slope causing water to run into a creek toward the north side of Indian Road and eventually under West Burt Lake Road through a culvert. Second priority is to pave 300 feet by 10 feet of trail located across from the Swayze (2 nd) driveway near the north end of the trail. The proposed \$25K budget will be discussed at the Township Board budget meeting in February.

Phase II All documentation and financial data has been entered into the Trust Fund data base by Margie Reh. The Trust Fund project was certified today by OHM engineer Chris Powell.

Phase III – The SHPO documentation letter for the required archeological study has been obtained by Huron Engineering. Hodulik had a telephone update with Karie Slavik (UM Biostation), which revealed a few questions involving easement width and grades. Huron Engineering answered them Friday and sent to Slavik Saturday. Bert Ebbers has obtained easement agreements from Guidos, Howard, and Crary families, and the last one, Forsmark, has given a verbal consent after rerouting the trail a few feet to protect his fence and trees. No easement is needed from the Pasney family since the trail was re-routed. Huron Engineering staked out the trail for these properties so the owners could see the trail route. This is great progress!

FINANCES: Margie Reh discussed the Patronicity.com/MEDC fundraiser donations. Net income from the Patronicity fundraiser is \$78,028. Anticipated final payment from the Trust Fund is \$56,025. Balance remaining after reimbursing the Township \$100,000 is \$65,264. This also reflects that \$12,588 of an \$18,111 Huron Engineering contract has been paid. Discussion followed regarding ways to obtain more funds. A few letters should be sent to residents on the north end and east side of Burt Lake. Organizations should be explored for possible grants: DALMAC, Consumers Energy, DTE and Kodak Foundations. The Petoskey-Harbor Springs Foundation and Emmett County planning are interested when the Brutus Road connection to North Central Trail is constructed.

Hodulik gave a special thank you to Margie Reh who not only found this project as a possibility, she also spear-headed the entire campaign, obtained the support of TOMTC, wrote the on line campaign document and video scripts, found the video company, kept track of all donations and wrote thank you letters to over 100 people who donated. What a task to do all this!

NEW BUSINESS.

MDOT grant documentation is up to date and revised land survey sent to MDOT/ChCRC by Huron Engineering. Their approval is required.

Phase II maintenance plan: A maintenance plan, tasks, and people are needed for the spring cleanup of Phase II. Katie Parker suggested the possibility of some of the volunteers who clean the UM trails in the spring could assist.

Financial Status: The Trail Fund. December 31, 2020 balance was \$50,744.18. In December, two invoices were paid to ChCRC. Invoice #5162 for \$12,368.84 (check #142 cashed 12/22/2020), and invoice # 5183 for \$1,595.40 (check #141 cashed 12/22/2020). A total of \$610,263.15 has been paid to J and N construction for building Phase II, exactly what OHM's document confirmed, which was signed off by MDOT as the total cost. Of this total cost, \$347,090.75 was the MDOT total grant payment and \$236,172.40 was the Trust Fund payment. The Trust Fund budgeted amount was \$294,907.69.

OHM has been paid the final engineering invoice of \$27,011.25 in 3 payments to close out Phase II.

Huron Engineering has been paid three invoices for their engineering work on Phase III, two payments of \$5,433.00, invoice # 3887 with check #136 dated 11/5/2020, and invoice #4000 with check #144 dated 1/21/2021. The third paid is invoice #4043 with check #143 for \$1,811.00 dated 1/21/2021. We have paid \$12,677 of the original \$18,110 contract. The balance due with the contract is \$5433.00.

The Township Trail Maintenance Fund at CNB balance is \$87,430.54 as of December 31, 2020.

Topinabee Mail Route Road construction: Topic was raised by Hodulik regarding movement of construction of Mail Route Road in Mullett Township into this year, originally scheduled for 2022. The reason recently given for not widening the road was that federal funds were to be used for 2022 construction. This involves much more paperwork and reduced control of the project. Now the understanding is federal funds are not going to be used, county millage money is, but paved shoulders are not included. Discussions led by Dennis Dombroski reinforced that it has always been the approach with ChCRC for paved shoulders as the best solution. It was agreed that there is a need for Mullett and Burt supervisors Laz Surabian and Harold Koviak to meet with Brent Shank to work out a plan to have 5 foot paved shoulders on this road. This has been the plan for several years and always verbally agreed to by Shank.

Meeting Dates for 2020: All will be at 7 pm on the 4th Monday of the month. Jan 25, Feb 22, March 22, April 26, May 24, June 28, July 26, Aug 23, Sept 27, Oct 25, Nov 22 and Dec 13 (second Monday).

Next Meeting: Feb 22 at 7 pm via phone because of covid 19.

Motion to Adjourn: Paul Janness made motion to adjourn, seconded by Katie Parker.. Motion passed.

ADJOURNED: 8:07 PM

Carolyn Hodulik, Recording Secretary