

**BURT TOWNSHIP
PLANNING COMMISSION
Minutes
November 13, 2019**

The Regular meeting of the Burt Township Planning Commission was called to order by Chair Jay Jontz on November 13, 2019 at 7:00 pm at the Burt Township Hall, Cheboygan, Michigan.

Attendance: Jay Jontz, Allen Kozlowski, Gene Hodulik, Paul Janness

Absent: Matt Landon (Excused)

Also Attending: John Iacoangelli, Rueben Shell, Harold Koviak, Jim Larson, Donna McDougall, Clerk/Recording Secretary

Chair Jontz led in reciting the Pledge of Allegiance.

Conflicts of Interest - None

Minutes - September 9, 2019

MOTION: Moved by Hodulik, supported by Janness to approve the minutes of September 9, 2019 with the following correction: Improvements with crushed rock was made to Mundt Road and Poxson Road.

MOTION APPROVED

Reports

Township Board – Hodulik

- Mullett-Burt/East Burt Lake Road (Hoppies) boat launch repairs have been delayed due to weather/other projects with a new completion date of June 19, 2020. The current pricing will be the same and a penalty clause was added to the contract in case it isn't finished by the new date.
- The Board is investigating trash haulers for the transfer stations. GFL's contract expires in February and an ad for bids was placed in the local newspapers. No bids were submitted by the November 1st due date.
- Sturgeon Bay Road didn't get paved this year and will be done next year. The special assessment district on Sturgeon Bay Drive did get paved.

Burt Lake Trail – Hodulik

- Phase II still needs to be paved in the spring. Contractors will honor the blacktop prices.
- Grants for Phase III have been submitted and easements are complete
- East Burt Lake Road will be repaved in 2020 with 5' shoulders.

Zoning Board of Appeals – Jontz

Timothy VanSchoick, 10145 Chickagami Trail, Brutus, was granted an 18' waterfront setback and a 2' variance for 6' wide steps for a new patio.

The November 22, 2019 ZBA meeting was cancelled as there were no appeals.

Zoning Administrator's Report – Larson

2019 was a busy year but it is slowing down now; nearly twice as many permits were written than in 2018.

OLD BUSINESS

Master Plan Update – Jontz

The draft Master Plan prepared by Beckett and Raeder was discussed and corrections and additions were made.

A discrepancy in zoning classifications was found by John Iacoangelli, - some properties along the lake are both waterfront residential and general residential at the same time.

Once the revisions are made, the Township Board will review the draft Master Plan at the December 5, 2019 board meeting. John Iacoangelli will send the Plan to the Cheboygan County Planning Commission, other townships, utilities and state agencies for comments.

The Planning Commission will hold a Public Hearing at the March Planning Commission meeting and recommend adoption by the board.

Solar Energy

The draft ordinance was reviewed. Larson suggested changing verbiage for solar panels used on houses from “structures.”

MOTION: Moved by Kozlowski, supported by Janness to hold a Public Hearing on January 9, 2020 prior to the Planning Commission meeting at 6:30 pm on the Solar Energy ordinance.

MOTION APPROVED

New Business

Ordinance Revision

Larson noted that the ordinance needs to be reviewed regarding the 2 acre minimum for a pole barn a principal lot as the setbacks have been changed. A one acre minimum lot covers the new setbacks.

Brain Storming –

Maple Bay Road needs repaving.

PC COMMENTS - None

PUBLIC COMMENT - None

2020 Planning Commission Meeting Dates – Jontz

MOTION: Moved by Hodulik, supported by Janness to hold the 2020 Planning Commission meetings as follows:

January 9, 2020 – following Public Hearing at 6:30 pm

March 12, 2020 – 7:00 pm

May 14, 2020 – 7:00 pm

July 9, 2020 – 7:00 pm

September 10, 2020 – 7:00 pm

November 12, 2020 – 7:00 pm

MOTION APPROVED

MOTION: Moved by Kozlowski, supported by Janness to adjourn.

MOTION APPROVED

Adjourned at 8:20 pm

Respectfully submitted,

Donna McDougall, Clerk/Recording Secretary