

**BURT TOWNSHIP
BOARD MINUTES
August 6, 2020**

The Regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on August 6, 2020 at 7:00 pm at the Burt Township Hall, 7029 Birchwood Road, Cheboygan, MI 49721.

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Gene Hodulik, Donna McDougall
Absent: None

Also Attending: Jim Lozier, Fred Lindroth, Tim MacArthur, Jim Larson, Mike English, Russ Elmhirst, Christy Kozlowski, Hank Jallo

AGENDA - Koviak

MOTION: Moved by Parker, supported by Reimann to approve the Agenda with the following additions to New Business:

- 4) Mullett Fire Report - Mike English, Chief
- 5) Legal Counsel Authorization
- 6) East Side Transfer Station Recycling
- 7) Secretary for Planning and Zoning Boards and Trail Committee

MOTION APPROVED

PUBLIC COMMENT – None

CONSENT AGENDA – Minutes of July 2, 2020 and Payment of the Bills

MOTION: Moved by Hodulik, supported by Parker to approve the minutes of July 2, 2020 as presented and payment of the bills.

MOTION APPROVED

UNFINISHED BUSINESS

Fire Agreement with Mullett Township - Koviak

Koviak met with Tim MacArthur and gave him a copy of agreement received from Hobie Kirsch. MacArthur is working on a new agreement.

Mullett will have new board in November and Koviak will be meeting with them.

Township Hall Remodel - Koviak

Brian Coffell, Builders submitted a bid for the remodel:

\$34,848.00 for the entry way including a new foundation

\$13,250.00 for a new deck and access ramp

McDougall asked that a drop box for ballots be added to the entry way.

This project can be done this fall.

MOTION: Moved by Hodulik, supported by Parker to accept the bid from Brian Coffell, Builders for remodel of the hall and the new access ramp and deck per the proposal submitted.

Roll Call vote taken:

Reimann - yes; Parker - yes; Hodulik - yes; McDougall - yes; Koviak - yes

MOTION APPROVED

NEW BUSINESS

Resignation of Township Clerk - Koviak

MOTION: Moved by Parker, supported by Hodulik to approve the resignation of Donna McDougall as Township Clerk.

MOTION APPROVED

Note: McDougall abstained.

Appointment of New Township Clerk - Koviak

MOTION: Moved by Koviak, supported by Parker to appoint Christy Kozlowski as Township Clerk with a salary of \$1,400.00 per month, effective immediately.

MOTION APPROVED

Tree Removal - Koviak

MOTION: Moved by Parker, supported by Hodulik to approve the bid from Vieau's Tree Service to remove and dispose of three (3) dead trees at the township hall at a cost of \$8,325.00.

MOTION APPROVED

Mullett Township Fire Report – Mike English

English said he met with the new board members and they were positive. He said this has been a busy summer with everyone staying at home. The department is working with the sheriff's dept. and BLPA to get a watercraft that will be used on both Burt and Mullett lakes.

English presented a detailed report with 22 runs to Burt Township.

Authorization for Legal Counsel - Koviak

MOTION: Moved by McDougall, supported by Reimann to give approval for all Burt Township Board members, Zoning Administrator, Assessor, and Committee Chairs to contact the township Attorney, Tim MacArthur for legal counsel on the behalf of Burt Township.

MOTION APPROVED

Recycling at The East Side Transfer Station – Koviak

There has been an ongoing problem of trash being dumped in with the recycling at the East Side Transfer Station. Koviak will put up a pole and trail camera and Parker will have a sign made indicating the use of the camera.

Secretary for ZBA, Planning Commission and Trail Committees - Koviak

Donna McDougall has resigned from acting as secretary for these committees.

MOTION: Moved by Parker, supported by Reimann to hire Carolyn Hodulik as Secretary for the ZBA, Planning Commission and Trail Committees.

MOTION APPROVED

REPORTS

Burt Lake Trail Committee - Hodulik

Phase II is complete - still needed is a bench and trash receptacle (both to be made from recycled plastic) per the contract with the DNR Trust Fund.

Phase III - Huron Engineering is working on Phase III.

Phase I maintenance - the section from Maple Bay Road east to where it is already paved needs to be paved at a cost of \$5,500.00. This will make this section maintenance free east to Mundt Road.

Planning Commission - Hodulik

Two Public Hearings will be held on September 10, 2020 at 6:45 pm with the regular meeting to follow:

1) Accessory buildings - change from two acre minimum to one acre minimum as long as it meets the setbacks required

2) Revise language for non-conforming lots of record

The Planning Commission is also working on high-speed internet service for the township.

Zoning Board of Appeals – Koviak

Two appeals are on the agenda so far for the September 18, 2020 meeting. There are between four and eight more potential appeals.

Zoning Administrator's Report - Larson

Larson reported he has had more phone calls regarding sales and several miscellaneous problems.

Supervisor's Report – Koviak

1. East Burt Lake Road has been paved and the project will be completed next week.
2. The Mullett-Burt Road/East Burt Lake Road boat launch will be paved from the boat ramp to the cement slab.
3. Hoppie's is paving their driveway.
4. Koviak is asking the Road Commission to pave West Burt Lake Road in the next millage cycle (two years from now).
5. The Cheboygan MTA meeting has been cancelled.
6. All three Burt Township millage questions were passed at the August 4th election.

PUBLIC COMMENT

Jim Lozier ~~Hank Jallos~~ asked about the East Burt Lake Road paving project. Specifically, he is concerned with flooding near the hill. Koviak said there are two cutouts and better grading to divert the rainwater.

Next meeting September 3, 2020 at 7:00 pm.

MOTION: Moved by Parker, supported by Hodulik to adjourn.

MOTION APPROVED

Respectfully submitted,

Donna McDougall, Clerk