

**NOTICE
THESE ARE THE APPROVED
BURT TOWNSHIP
BOARD MINUTES
April 11, 2022**

The regular meeting of the Burt Township Board was called to order at 2:00 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

Also Attending: Jim Larson (Zoning Administrator), Curtis Chambers (County Commissioner), Tim McArthur (Township lawyer), Fred Lindroth, Renee Kinney, Suzanne Whyte

AGENDA - Koviak

MOTION: Moved by Parker, supported by Hodulik to approve the agenda with the following changes to New Business, change Survey to Fire Road Millage and add ‘/Cougar Mountain Software’ to BSA Software Proposal

MOTION APPROVED

PUBLIC COMMENT – N/A

APPROVAL OF MINUTES – Minutes of March 3, 2022

MOTION: Moved by Parker, supported by Reimann to approve the minutes of the March 3rd meeting with the correction to name spelling of Crusoe and Marcia Rocheleau

APPROVAL OF BILLS

MOTION: Moved by Hodulik, supported by Parker to approve the bills with the update to MacArthur bill per new invoice provided

TREASURERS REPORT – As of March 2022

Certificates of Deposit	
Citizens National Bank	\$26,158.78
Citizens National Bank	\$28,167.67 (2-year bond)
PNC	<u>\$54,739.89</u>
Total CD's	\$109,066.34
Savings	\$373,258.12
Checking	\$8,603.6
ARPA	\$34,364.40
Citizens: Trail Account	\$6,862.61
Citizens: Maintenance Acct	\$102,637.86

MOTION: Moved by Kozlowski, supported by Parker to approve the treasurers report as presented

UNFINISHED BUSINESS

1. Blight Ordinance

- At MTA meeting in March, Sheriff Claremont, Deputy Ginop and Amber Libby (Assistant Cheboygan Co. Prosecutor) were in attendance and they went through the ordinance with the townships that are signed up (Burt Township is not signed up). Sheriff Claremont stated several times that the ordinance is responsibility of the township and not their office, they will only enforce

NEW BUSINESS

2. Fire Road Millage

- Survey results – 51% response rate (348 surveys, 177 responses)
 - i. Vote for ½ mill for fire? West side = 65% yes, East side = 59% yes
 - ii. Vote for ½ mill for roads? West side = 44% yes, East side = 41% yes
- Suggestion is to only add the ½ mill for fire to the August ballot based on responses
- Cheboygan County will be adding a road millage to the November ballot
- MacArthur has provided the millage language and the Resolution to add the millage as presented to the August primary election. Fred Lindroth to provide the estimated taxable amount

MOTION: Moved by Hodulik, supported by Parker to authorized placement of a fire millage proposition on the ballot for the primary election to be held August 2nd 2022. Resolution is for ½ mill for 2 years

Roll Call Vote taken: Reimann – Y, Parker – Y, Hodulik – Y, Kozlowski – Y, Koviak – Y

3. Anavon Proposal

- Proposal to have cameras installed and signage provided for the town hall ballot box
- Mark Garrett from Anavon said the senate bill was passed and needed to be in effect by June 1 but Koviak spoke to Judy Allen (lobbyist for MTA) and she said the bill has not been approved by the house or signed off on. Per Allen, even if it is passed in the next couple months it won't go into effect until 2023
- Koviak suggested to postpone the decision and get a second bid (Sunrise Electronics in Petoskey)

4. BSA Software Proposal/Cougar Mountain Software Proposal

- Background from Kozlowski: Currently on QuickBooks for payroll and accounts payable and per QuickBooks (QB) our file has been corrupt for several years and is the reason why we are having issues with it. QB is not a product that caters to municipalities, customer service is very bad, and they are asking for additional fees to fix the files. Per Kozlowski's research, two companies providing municipality focused software have received excellent reviews from other clerks and bids from both companies have been obtained:
 - BS&A (currently used for assessing and taxes) - \$36,390 initial setup with \$7,110 annual service fees after first year, turnaround time is 9 months
 - Cougar Mountain Software - \$10,626 initial set up, \$1,049 annual service fees and 4 hours of support (if needed) at \$540 after the first year, set up could be complete by June 1
- Discussion among board members: Cougar Mountain Software is highly recommended, turnaround time is much quicker, and the fees are much less than BS&A. BS&A is also highly recommend but caters more to larger municipalities and the cost is much higher as well. Since QB contract is up for renewal in May, it makes sense to make the decision now

MOTION: Moved by Hodulik, supported by Kozlowski to approve the Cougar Mountain Software Proposal for \$10,626 to replace the current QB software

Roll Call: Reimann – Y, Parker – Y, Hodulik – Y, Kozlowski – Y, Koviak – Y

REPORTS

Burt Lake Trail Committee – Hodulik

- June 11 ribbon cutting ceremony – trail head on West side to the UM Gorge starting at 10am. BBQ at Hoppies to follow
- East Burt Lake and Mullet-Burt Rd posts/signs will be put up for the bike trail next weekend
- May, going to paint stencils of bikes on shoulders of East Burt Lake and Mullet-Burt Rd
- This coming Wednesday, Koviak and Hodulik have a meeting with Matt Hall and the engineer Travis Horrocks because they are planning a resurfacing of Topinabee Mail Rt in Burt Township in 2023
- Phase III still not closed out but should be soon

Planning Commission – Hodulik

- Commission is working on updating the rec plan

Zoning Board of Appeals – Koviak

- April meeting cancelled due to lack of petitions but will meet again May 27

Zoning Administrator's Report – Larson

- Currently slow but calls are coming in

Supervisor's Report – Koviak

- MTA conference is the last week in April in Lansing
- New Secretary Treasurer for MTA chapter – Rachel Vallance (treasurer from Grant Township)

County Commissioner – Chambers

- Received call on West Burt Lake Rd – 5030 West Burt Lake Rd – regarding drain issue. Chambers was on site today with the drain commissioner – it is currently being addressed by the County Road Commission
- Inquiries about trail – Per Hodulik, two announcements will go into the paper in May. Any inquiries can go to Hodulik

PUBLIC COMMENT

Per MacArthur, the free Gaylord paper had an ad for Cheboygan County recycling of electronics for Earth Day sometime in April

Next meeting May 5, 2022 at 7pm

MOTION: Moved by Parker, supported by Reimann to adjourn. Meeting adjourned at 2:46 pm.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk