

**NOTICE
THESE ARE THE UNAPPROVED**

**BURT TOWNSHIP
BOARD MINUTES
February 3, 2022**

The budget workshop meeting of the Burt Township Board was called to order at 2 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

Also Attending: Jim Larson (Zoning Administrator), Curtis Chambers (County Commissioner), Joe Beaudry, Gary Street

AGENDA - Koviak

MOTION: Moved by Hodulik, supported by Parker to approve the agenda

MOTION APPROVED

PUBLIC COMMENT – N/A

APPROVAL OF MINUTES – Minutes of January 6, 2022

MOTION: Moved by Hodulik, supported by Reimann to approve the minutes of the January 6th meeting

APPROVAL OF BILLS

MOTION: Moved by Parker, supported by Kozlowski to approve the bills

TREASURERS REPORT – As of January 2022

Certificates of Deposit

Citizens National Bank	\$26,158.78
Citizens National Bank	\$28,167.67 (2-year bond)
PNC	<u>\$54,738.11</u>
Total CD's	\$109,064.01

Savings	\$427,615.88 (ARPA money is included \$34,226.50 plus \$137.50)
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Checking	\$13,715.42
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Citizens: Trail Account	\$24,923.59
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Citizens: Maintenance Acct	\$102,612.56
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MOTION: Moved by Kozlowski, supported by Parker to approve the treasurers report as presented

NEW BUSINESS

1. Current Budget Adjustments if needed

Synopsis of changes from 2021-2022 budget (if not mentioned, approved budget stayed the same):

Revenue

- ARPA – pull out from Other Income and report separately at \$68,500

Expenses

- **Fire Account** – increase from approved \$68,500 to \$103,500 based on new contract with Mullet (additional \$16,000 and additional \$2,500 (first responders) and \$15,000 (new truck) to Pellston
 - \$82,115.40 currently in fire account but does not include \$17,500 to Pellston so balance will be \$64,615.40. The additional \$35,000 need for the budget will come out of the fire account
- **Parks and Rec** - Current YTD is at \$26,651.09 and approved budget is \$25,000. Expecting more expenses for snow plowing so amended budget set to \$28,000
 - Extra \$3,000 will come from Contingency (\$1,000) and Cemetery (\$2,000)
- **Contingency** – Change from approved \$1,000 to \$0 per above
- **Cemetery** – Change from approved \$5,000 to \$3,000 per above

MOTION: Moved by Koviak, supported by Hodulik to amend the 2021-2022 budget expenses as follows: Fire Account to \$103,500, Parks and Rec to \$28,000, Contingency to \$0, and Cemetery to \$3,000

2. 2022-2023 Budget Workshop

Synopsis of changes from 2022-2023 budget (if not mentioned, previous year budget stayed the same):

Revenue

- **State Shared Revenue** – increase to \$70,000 based on increases in 2021-2022
- **Interest** – decrease to \$250 as we only expect interest from savings account
- **Property Tax & PTAF** – increase to \$272,937 per Reimann
- **Property Tax Fire Account** – increase to \$73,118 per Reimann
- **Road Account Millage** - increase to \$73,118 per Reimann
- **Trail** – decrease to \$0 as no new grants expected
- **ARPA** – carry over \$68,500
- **Other Revenue** – decrease to \$10,000 (BLPA donation, delinquent taxes, sand, brine)

Expenses

- **Township Board** – increase to \$12,000 based on increase in trustee membership dues
- **Sanitation** – no change to budget but increasing hourly wage to \$16.00 (from \$15.50/hr)
- **Township Hall** – no change, siding to be completed and possibly other projects (storage, bathrooms)
- **Elections** – increase to \$5,000 due to 2-3 expected elections in 2022
- **Fire Account** – increase to \$106,500 (Pellston @ \$38,500 and Mullet @ \$68,000)
- **Roads Other** – increase to \$150,000 due to carry over from previous year budget
 - Cedar Point Roads - \$55,800, Chickagami Trail - \$70,000, Eagles Nest & Numbers Rds - \$16,200
- **Road Millage** – increase to \$182,000 due to carry over from previous year and updated millage revenue
 - Joe Beaudry commented on Greenmans Point Rd – per Hodulik, this will be considered
- **Trail** – decrease to \$15,116 based on what is due for the remaining trails bills
- **Parks & Rec** – increase to \$30,000 based on updated trail maintenance expenses supplied by Gary Street and paving some sections on the West side (some paving to come out of Trail Maintenance fund)

PUBLIC COMMENT

- N/A

Next meeting March 3, 2022 at end of Public Budget Hearing at 1:45pm

MOTION: Moved by Parker, supported by Hodulik to adjourn. Meeting adjourned at 3:15 pm.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk