

**BURT TOWNSHIP
BOARD MINUTES
January 7, 2021**

The Regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on January 7, 2021 at 2:00 pm via teleconference 1-866-678-6823 code 7861936#.

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Gene Hodulik, Christy Kozlowski
Absent: None

Also Attending via phone: Jim Larson

AGENDA - Koviak

MOTION: Moved by Parker, supported by Hodulik to approve the Agenda with the addition of FOIA coordinator resolution.

MOTION APPROVED

PUBLIC COMMENT – N/A

CONSENT AGENDA – Minutes of December 3, 2020 and Payment of the Bills

MOTION: Moved by Hodulik, supported by Parker to approve payment of bills and the minutes of December 3.

MOTION APPROVED

UNFINISHED BUSINESS

Fire Agreement with Mullett Township - Koviak

Mullett's next meeting is January 11, 2021 – Koviak will reach out to new Supervisor to set up meeting afterwards.

Township Hall Remodel - Hodulik

Hodulik spoke to Bryan Cofell today – still no delivery date on windows, door is due in February. Door and windows need to be installed before siding and remaining work can be completed. Hodulik to follow up with Bryan on window options as Anderson and Pella are the only window companies working at the time.

NEW BUSINESS

1. Set meeting date for February – Budget workshop only

Meeting set for February 4, 2021 at 2:00pm via phone. This will be a budget only meeting. Only other topic to cover would be lot split on 1455 Festival Lane, Lot 40. Per Larson, not a conforming split.

2. Set meeting dates for the year

Feb 4, 2021 @ 2pm (budget only)

March 4, 2021 @ 1:45 pm public hearing on budget, 2:00 pm regular meeting

April 1, 2021 @ 2:00 pm

May 6, 2021 @ 7:00 pm

June 3, 2021 @ 7:00 pm

July 1, 2021 @ 7:00 pm
 August 5, 2021 @ 7:00 pm
 September 2, 2021 @ 7:00 pm
 October 7, 2021 @ 7:00 pm
 November 4, 2021 @ 2:00 pm
 December 2, 2021 @ 2:00 pm
 January 6, 2022 @ 2:00 pm

MOTION: Moved by Parker, supported by Hodulik to approve schedule for 2021.

MOTION APPROVED

3. Re-appoint ZBA and Planning and Board of Review Members

ZBA	Planning	Board of Review	Cemetary
Kim Kinke (chair)	Jay Jontz (2022)	Brad Gerlach	Harold Koviak
Harold Koviak	Matthew Landon (2022)	Harold Koviak (2022)	Shirley Reimann
Jay Jontz (2022)	Eugene Hodulik	Ed Reimann	
Dennis Reimann (2022)	Paul Janness (2022)	Virginia Chenevre	
Daveid Hutto (2022)	Allen Kozlowski	Robert Gerlach (alt)	
Carl Reimann (Alt)			

Above members in bold are due to be re-appointed for 2021.

MOTION: Moved by Parker, supported by Kozlowski to Re-appoint ZBA, Planning and Board of Review Members and Cemetery members.

MOTION APPROVED

4. Approve audit

- Accounting firm to provide 6 bound copies upon approval
- Per Joe Kosanke (Nieland & Kosanke, PC) the Trail fund with Citizens needs to become part of our budget
- Hodulik had an issue with the verbiage about the trail fund. Per Hodulik there are two accounts 1) Township account – maintenance, 2) Trail account – engineering and construction costs (donations). The accounts have been separate for several years and not sure if we need to add to the budget.
- Koviak asked Kozlowski and Hodulik to speak with Kosanke to clarify before board approves. Everything else looks good. May need to book a special meeting to approve the audit once resolved.

MOTION: Moved by Hodulik, supported by Parker to table the 2019/2020 audit with special meeting to reconvene and approve later in January.

MOTION APPROVED TO TABLE

FOIA Coordinator Resolution

- Documentation provided from Tim McArthur (attorney)
- Since McDougall was previous FOIA coordinator, Christy to be appointed as new clerk. Kozlowski to check with McDougall on compensation, which can be worked out later

MOTION: Moved by Hodulik, supported by Parker to approve resolution appointing clerk, Christy Kozlowski, as FOIA coordinator for Burt Township.

MOTION APPROVED

Roll call: Parker – yes, Hodulik – yes, Reimann – yes, Kozlowski – yes, Koviak – yes

REPORTS

Burt Lake Trail Committee – Hodulik

- Paid final invoice to Cheboygan County Road Commission for phase II of the trail. Two checks have been signed for a total of \$14,264.24. Should get the rest of the reimbursement but Margie Reh still needs cancelled checks.
- Phase III – Bert Ebbers has obtained approval of the easements of all the neighbors of North Bay Way, 98% sure we are in the right away for the remainder. Easement does get close to Forsmark's trees so will need to be careful. Bert Ebbers calculated easement fees with a range of \$187 to \$808 but all neighbors donated those fees back to the trail.
- Need to keep in touch with Karie Slavik as they did have concerns with slope

Planning Commission – Hodulik

- Meeting @ 6:45 on the 14th, public hearing on pole barn and acreage
- Hodulik commented that he heard an interview with Cherry Capital and how they are tapping into Meritt and listed the counties they will be working with (including Cheboygan). Internet will be on the agenda at the next meeting

Zoning Board of Appeals – Koviak

- Next meeting in February – at least 2 to discuss
- Chickagame – Kim to send letter to them

Zoning Administrator's Report – Larson

- Larson sent copy of all 2020 zoning permits
- Two have been issued this year
- Koviak asked about ordinance prohibiting livestock in residential. Koviak to bring up in Zoning meeting – concern was about horses in a residential area. Three lots are for sale on Ranch road, one right on the road and the other two are adjacent. The buyer may be wanting to turn it into a horse farm. Per Larson section 6.17 states that keeping of poultry, pigs, horses, or other such livestock is allowed in the rural residential, agricultural, or general residential districts provided that the parcel of land is 5 acres or larger in size. Item 2: In a general residential district such 75 feet for animals, or animal waste shall not be kept closer than 75 feet from a neighboring residential structure. In all districts such animal shall be fenced and the animal waste shall be managed in accordance with generally accepted... so as not to be a nuisance. The keeping of exotic, wild, or vicious animals is not permitted in Burt Township.

Supervisor's Report – Koviak

N/A

PUBLIC COMMENT – N/A

Next meeting February 4, 2021 at 2:00 pm – budget workshop only.

MOTION: Moved by Hodulik, supported by Parker to adjourn.

MOTION APPROVED

Respectfully submitted,

Christy Kozlowski, Clerk