

**BURT TOWNSHIP  
BOARD MINUTES  
December 3, 2020**

The Regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak on December 3, 2020 at 2:00 pm via teleconference 1-866-678-6823 code 7861936#.

**PRESENT:** Harold Koviak, Shirley Reimann, Katie Parker, Gene Hodulik, Christy Kozlowski  
**Absent:** None

**Also Attending:** Jim Larson

**AGENDA** - Koviak

**MOTION:** Moved by Parker, supported by Hodulik to approve the Agenda.

**MOTION APPROVED**

**PUBLIC COMMENT** – N/A

**CONSENT AGENDA** – Minutes of November 5, 2020 and Payment of the Bills

**MOTION:** Moved by Parker, supported by Kozlowski to approve payment of bills and the minutes of November 5, 2020 with the following corrections to the minutes: remove “annual” from Township Road Plan (first bullet) and update to Larson’s comments on Starlink (under Planning Commission update) – “testing at 50-55 Mbps” to “running in excess of 100 Mbps” and “\$600 equipment” to “\$499 equipment.”

**MOTION APPROVED**

**UNFINISHED BUSINESS**

Fire Agreement with Mullett Township - Koviak

Koviak spoke with new Mullett Supervisor, Laz Surabian, but did not cover fire topic

- Mullett is changing their meeting dates to the 2nd Monday of every month
- January 11<sup>th</sup> meeting: will be appointing two members to the cemetery (one will be co-signer on cemetery account along with Reiman) and one member will be appointed to the trail committee
- Reiman to pick up new signature card and add new co-signer
- Plan is for Koviak and Surabian to meet in person in January

Township Hall Remodel - Hodulik

- Door needs special closures and parts are not due in until January
- Still waiting on windows - original order was not placed
- Siding is ready but need to wait on installation of Windows and door
- Metal roof has been installed

## **NEW BUSINESS**

### **1. Resolution for Designated Assessor for Cheboygan County**

Koviak met with all the Cheboygan Supervisors and the Cheboygan Equalization Department, Elizabeth Zabik, via phone

- Each township was asked to pass an interlocal agreement to appoint Elizabeth Zabik as Cheboygan County Designated Assessor. This is a state-wide program and each county within the state must have a designated assessor
- Resolution is only applicable if a township fails their AMAR (Audit of Minimum Assessing Requirements) review
- Must be completed and submitted by December 31, 2020
- A majority of supervisors must sign in agreement for this – Koviak to sign for Burt Township

**MOTION:** Moved by Hodulik, supported by Parker to approve the Resolution for Designated Assessor for Cheboygan County. Resolution 2020-10.

**Roll call vote taken:** Reimann – yes, Parker – yes, Hodulik – yes, Koviak – yes, Kozlowski – yes

## **MOTION APPROVED**

## **REPORTS**

### **Burt Lake Trail Committee – Hodulik**

- Phase III
  - Survey sent to Brent Shank and it was approved and sent to MDOT
  - Karie Slavik also received the survey on December 1 and was taking it over to the U of M Real Estate division
  - Patronicity.com fundraiser met the \$30K goal and will be matched the additional \$30K with a final goal of \$85K needed for the project. Current funding is at \$75K
- Phase II
  - Still waiting on final bill – estimated to be \$17,840
  - Hodulik asked that the final OHM bill of \$9,511.25 to be paid out of Trail Fund account. By entering the final bill into the system as an engineering cost we may be able to get some of that money back
  - There are 6 property owners along the proposed trail where the trail will be in the right of way but there may be additional 2-3 feet needed during construction

### **Planning Commission - Hodulik**

- Public hearing on pole Barns and size of acreage
- Becket & Raider are upgrading zoning ordinances – Kozlowski provided data for 1976 forward
- Internet discussion – Allen Kozlowski received proposal from Cherry Capital along with another
  - Parker commented on importance of filling out the online survey for county-wide broadband. Kozlowski: link for the survey was added to Winter tax letter and to the township website

**Zoning Board of Appeals** – Koviak

- Two variances
  - Elmhurst Rd remodeling project to alter and rebuild two existing decks and an existing shed - approved
  - Pole barn on 6688 Mullett-Burt Road - approved with minor adjustments to landscaping and where they are going to put it
- Chicagami project (Van Schoick) – tabled until February meeting
- Construction on North Bay Way that was done without permits. Gave homeowner some suggestions and anticipating another review of this in February
- A couple others that were withdrawn that may come back in 2021

**Zoning Administrator's Report** – Larson

- Larson to email latest report for the year– currently have 38 but Van Schoick (not completed) and North Bay Way (revoked). Expecting 2-3 that are pending but should be in before the end of the year
- Koviak commented on construction on top of hill on Mullet-Burt Rd.
  - Per Larson, construction is under 200 square feet (permit not required) – they are building a cover over a trailer and in compliance

**Supervisor's Report** – Koviak

Board of Review meeting scheduled for December 15, 2020 @ 2pm

**PUBLIC COMMENT – N/A**

Next meeting January 7, 2021 at 2:00 pm.

**MOTION:** Moved by Parker, supported by Hodulik to adjourn.

**MOTION APPROVED**

Respectfully submitted,

Christy Kozlowski, Clerk