

**NOTICE
THESE ARE THE UNAPPROVED**

**BURT TOWNSHIP
BOARD MINUTES
December 2, 2021**

The regular meeting of the Burt Township Board was called to order by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Katie Parker, Christy Kozlowski, Gene Hodulik

Also Attending: Tim McArthur township attorney, Fred Lindroth township assessor, Jim Larson zoning administrator, Curtis and Jane Chambers, Genie Keough, Kathy Cole and Kelsey Rutkowski from Indian River Library

AGENDA - Koviak

MOTION: Moved by Parker, supported by Hodulik to approve the agenda

MOTION APPROVED

PUBLIC COMMENT – N/A

APPROVAL OF MINUTES – Minutes of November 4, 2021

MOTION: Moved by Hodulik, supported by Parker to approve the minutes of the November 4th meeting

APPROVAL OF BILLS

MOTION: Moved by Hodulik, supported by Parker to approve the bills

TREASURERS REPORT – As of November 30, 2021

Certificates of Deposit

| | |
|------------------------|---------------------------|
| Citizens National Bank | \$26,158.78 |
| Citizens National Bank | \$28,167.67 (2-year bond) |
| PNC | <u>\$54,737.19</u> |
| Total CD's | \$109,063.64 |

| | |
|----------|--------------|
| Savings | \$447,604.37 |
| Checking | \$18,969.36 |

| | |
|----------------------------|--------------|
| Citizens: Trail Account | \$4,921.73 |
| Citizens: Maintenance Acct | \$102,594.85 |

MOTION: Moved by Parker, supported by Hodulik to approve the treasurers report as presented

UNFINISHED BUSINESS

1. Corner Property at Crump/Burt-Mullett Road

- McArthur got a phone call from Melissa regarding the recent letter sent and provided the liber and page number for the water well agreement
 - Water well agreement, paragraph seven – if the land gets transferred the well agreement will transfer with it
 - Repairs costs would be split between Township and property owner
- Status: Melissa said it is “ongoing” but no indication of resolution timing
- Hold harmless: BEA will need to be certified to the Township by the State – this would give blanket protection except if an existing contaminated area is disturbed by the Township – no ETA provided

2. Blight Ordinance

- No update

NEW BUSINESS

3. Indian River Library

- Kathy Cole (President of Indian River Library Board) and Kelsey Rutkowski (Director) are asking for 50% of Burt Townships penal fines in exchange for township residents to use the library for free
- Library has been renovated and resources/services include e-resources (audio books, e-books, etc.), MEL (library sharing), new technology, maker space, meeting room available for reservation, free wi-fi, four computers for use, homebound patron service (deliver books to those who cannot get to the library)
- Eleven Burt Township residents currently use the Indian River Library
- Reciprocal borrowing allows you to go to other area libraries with the exception of Cheboygan – Kelsey to provide updated reciprocal borrowing list to the board
- Library hours: T/TH 10-7pm, W/F 10-5:30pm, Sat 10-2pm, starting in January they will be open Mondays 10-5:30pm
- Contract would be for three years for 50% of the annual Penal fines
- Burt Township currently has a contract for 50% of the penal fines distributed to the Topinabee Library since mid-1980s and the board will review the reciprocal borrowing list when provided

4. Planning (Zoning Amendments)

- Planning provided additional definitions and changes to accessory building sizes based on acreage and zoning district
- Larson identified 2 grammatical errors and a suggestion to change the Rural Residential minimum lot width from 200 to 235 feet

MOTION: Moved by Hodulik, supported by Parker to approve Ordinance 01 of 2021 with updated definitions and changes to the dimensional standards pertaining to the regulation of accessory buildings

Roll Call: Hodulik – Y, Parker – Y, Reimann – Y, Koviak – Y, Kozlowski – absent from roll call

REPORTS

Burt Lake Trail Committee – Hodulik

- Phase three has not been officially closed out by Huron Engr and MDOT
- Hodulik received 2 invoices from Dana Stempky (MDOT) for approximately \$292,000 that has been paid by MDOT to J &N Construction, The bid was for \$507,700
- Invoice received form Huron Engineering – was higher than the balance of the contract, Huron engineering to review the invoice
- Signs ordered for the trail, to be installed in May
- Going to meet with Maple River Township about the trail going west to Brutus

Planning Commission – Hodulik

- Started talking about the survey that needs to go out to property owners in February

Zoning Board of Appeals – Koviak

- N/A

Zoning Administrator's Report – Larson

- 2 permits pending through the end of the year
- Service Drive – giving them until December 15 to fill out applications and apply for what they have or remove what wasn't covered under the original permit

Supervisor's Report – Koviak

- Board of Review Meeting set for December 14 @ 2pm

County Commissioner – Koviak

- Curtis Chambers named as new county commissioner for District One and was present at this board meeting
- Koviak provided background of Blight Ordinance to Chambers
- Koviak brought up the 911 issue and as a township official, feel we need representation as strongly suggesting that they keep the township representative

PUBLIC COMMENT

- Tim McArther commented that library penal fines are currently at \$16,551.53 (being held in escrow) for Burt Township. That amount accumulated since 2014 when the Indian River contract expired. If the township signs a new contract with Indian River they would get that escrow amount allocated to them.

Next meeting January 6, 2021 at 2:00 pm

MOTION: Moved by Parker, supported by Hodulik to adjourn.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk