

**BURT TOWNSHIP
BOARD MINUTES
November, 2022**

The regular meeting of the Burt Township Board was called to order at 7:00 pm by Supervisor Harold Koviak

PRESENT: Harold Koviak, Shirley Reimann, Christy Kozlowski, Gene Hodulik, Katie Parker

ABSENT: None

Also Attending: Jim Larson (Zoning Administrator), Marty Cheney, Tim MacArthur (Township Attorney), Suzanne Whyte, Fred Lindroth (Assessor),

AGENDA - Koviak

MOTION: Moved by Parker, supported by Reimann to approve the agenda

MOTION APPROVED

PUBLIC COMMENT – NONE

APPROVAL OF MINUTES – Minutes of October 6, 2022

MOTION: Moved by Hodulik, supported by Parker to approve the minutes of the October 6, 2022 meeting

APPROVAL OF BILLS

- Birchwood Road paving came in at \$212,946.45 (less than quote). After deposit and \$25k from the Road commission, \$182,468.45 is the balance due. Koviak suggested use ARPA funds of \$68,728.01, Board agrees
- Per Kozlowski, needed to write an additional check to Pellston Fire for final yearly payment

MOTION: Moved by Hodulik, supported by Parker to approve the bills

TREASURERS REPORT – As of October 2022

Certificates of Deposit	
Citizens National Bank	\$26,211.15
Citizens National Bank	\$28,337.17 (2-year bond)
PNC	<u>\$54,742.66</u>
Total CD's	\$109,290.98
Savings	
General	\$524,627.06
ARPA	\$68,728.01
Checking	\$17,348.83
Citizens: Trail Account	\$6,441.21
Citizens: Maintenance Acct	\$82,569.61

MOTION: Moved by Parker, supported by Kozlowski to approve the treasurers report as presented

UNFINISHED BUSINESS

1) Recycling Interlocal Agreement

- Cheboygan updated the recycling renewal agreement per MacArthur's suggestion
 - Changed 6 years to 5 years, and changed city to township
- MacArthur did not find any reason to not renew

MOTION: Moved by Hodulik, supported by Reiman to approve the 5-year Interlocal Recycling Agreement

2) Access Site – West Numbers Rd

- Lindroth confirmed it is not a public access site and will be removed from the Rec Plan
- 16-foot easement is Randy Parkers driveway

3) Weekly Choice Newspaper

- Per MacArthur and the supplied Publication of Notices in Newspapers Act (Excerpt) Act 247 of 1963, the Weekly Choice does not meet the requirements of a "Newspaper"
- Koviak said there are other townships publishing in the Weekly Choice but per MacArthur they likely do it as a courtesy

NEW BUSINESS

1) Property Tax Newsletter

- 900 letters to be printed – need by November 21
- Spring cleanup – June 17, 2023 at the West side dump
- Remove fire update, Hodulik to update trail, Koviak to update roads, Kozlowski to check if internet update is available, Kozlowski to update website – updates to Kozlowski by Nov. 10
- Hodulik brought up issue with leaves being blown into ditches and if it should be added to the letter, per Koviak, we need to be able to offer an option for dumping the leaves so it will be tabled for now

2) Possible Road Projects for 2023

- Koviak and Hodulik met with the Cheboygan County Road Commission today for annual meeting, Koviak supplied a copy of the report. Five projects were quoted
- All projects include double chip seal, fog seal and pavement markings:
 1. Cedar Point Drive (Cedar Drive to Eagles Nest Road): seal coat estimated at \$42,800
 - Road Commission is asking that part of Cedar Drive needs to be torn up and redone – Koviak and Hodulik to meet the Road Commission regarding this bid
 2. **Indian Road (Brutus Rd North to Township Dump): seal coat estimated at \$24,500**
 3. **Crump Road (Topinabee Mail Route then North to end of pavement) seal coat estimated at \$41,100**
 4. Indian Point Road (Brutus Road to end of asphalt): seal coat estimated at \$83,700 – 2021 – rated 7, 2022 rated 5, currently rated 2 – per Koviak, would like to hold for now. Trees, drainage, lack of base are reasons why the road is failing
 5. Brutus Road (West Burt Lake Rd to Indian Point Rd): seal coat estimated at \$15,300 – has been crack sealed – per Koviak, would like to hold for now
- Indian Point (unpaved portion) – residents want it paved. Koviak asked for bid from the road commission in phases: 1) tree removal – likely professionally removed, 2) prepare the road to gravel to the right size and 3) paved

- Indian Point Trail is being paved in the spring but the residents are paying for that
- Koviak and Hodulik drove all the roads in question and they will talk further with the Road Commission to get more detail on the quotes
- Koviak suggested to move forward with Indian Road and Crump Road as they lead to the dumps, Board agreed

MOTION: Moved by Parker, supported by Hodulik to approve the quotes for double chip seal, fog seal and pavement markings for Crump Rd (\$41,100) and Indian Rd (\$24,500) in the spring of 2023

REPORTS

Burt Lake Trail Committee – Hodulik

- Phase III closed out, came in under budget
- Nov 9 meeting at the hall– MDOT representative to discuss getting over 1-75 with the trail
- Listened in on a webinar regarding Spark Grants (ARPA) – giving away \$15 million for recreation projects to those who apply before December 19

Planning Commission – Hodulik

- Rec Plan still being worked on, will be reviewed at next Planning Meeting
- To be advertised - public comment for 30 days then a special meeting in December to approve, and come to board in January to review for approval, then to the DNR Trust Fund (by February 1)

Zoning Board of Appeals – Koviak

- Meeting Nov 18 at 2pm but no petitions

Zoning Administrator’s Report – Larson

- Slowed down

Supervisor’s Report – Koviak

- Enbridge – Thursday, Nov 10 – open house from 5-7pm, pre-registration required, Mackinaw City
- Received notification that Tuscarora Township is updating their master plan, can get a copy of their master plan if we want it

County Commissioner – Chambers

- Not in attendance

PUBLIC COMMENT

None

Next meeting December 1, 2022 at 2pm

MOTION: Moved by Parker, supported by Reimann to adjourn. Meeting adjourned at 7:59pm.

MOTION APPROVED

Respectfully submitted,
Christy Kozlowski, Clerk