

**BURT TOWNSHIP**  
**Trail Committee Meeting**  
**February 27, 2017**

The Burt Lake Trail Committee was called to order by Chair Gene Hodulik on February 27, 2017, at 7:06 pm at the Burt Township Hall, Cheboygan County, Michigan.

Attendance: Gene Hodulik, Margie Reh, Virginia Chenevere, Dennis Dombroski, Paul Janness  
Also Attending: Harold Koviak, Leo Chenevere, Hank Jallo, Jon Jontz, Donna McDougall,  
Recording Secretary

Chair Hodulik led in reciting the Pledge of Allegiance

**AGENDA:**

**MOTION:** Moved by Hodulik, supported by Chenevere to approve the agenda with the following addition: Financials.

**MOTION APPROVED**

**MINUTES:** January 23, 2017

**MOTION:** Moved by Hodulik, supported by Chenevere to approve the minutes of January 23, 2017 with the following addition: Documents in file for grants.

Additional documents placed in the Trail File which were necessary for the Trust Fund and MDOT/TAP Grants are: Intergovernmental Agreement Munro and Burt Townships (9-1 and 9-16-2016), Munro TS Trail Maintenance Letter (8-10-16), UM Easement Letter (9-14-16), Sheriff Clarmont Riggsville Road Safety Issues Letter(9-29-16), Brent Shank CCRC MDOT/TAP Letter (10-17-16), UMBS Gorge document, Trail Handbook, and Burt Township letter of support for the MDOT/TAP (12-1-16), and Township Complete Streets Resolution (3-3-2011)

**MOTION APPROVED**

**OLD BUSINESS**

MDOT/TAP Grant – Hodulik

No decision yet on the MDOT/TAP grant. All information has been submitted and just awaiting the decision.

DNR Trust Fund Grant

The grant application has been approved and should be ready to be signed by the governor in April after which the money will be released.

Trail Handbook

Changes were completed from the last edit and additional changes were discussed. Approximately \$650 for 1000 Handbooks.

Road Project

Mullett-Burt Road will be repaved this summer by the County and will include 5' paved shoulders on each side. (from Hoppies to the old Corner Store at Topinabee Mail Route Road)

## **NEW BUSINESS**

NDG submitted a Memo dated February 27, 2017, outlining their reasons Burt Township should consider them for design and construction engineering services for Phase II. They also submitted a timeline for the entire design and construction process.

Attached

Street said he and Bert Ebbers wrote a RFP last time and submitted it to 4-5 engineering firms. They got bids from design groups which stipulated that the design phase would include responsibility of developing and letting the bid requests for construction and, due to grant conditions, had to take the lowest bid unless they could prove the firm was not capable. Street said they got replies from 3 firms. Further discussion was held stating examples that professional services( NDG) do not have to be bid, but construction of the trail must be bid as required by the MDOT/TAP grant. Tim MacArthur will be contacted regarding the correct approach for the design phase.

This will be discussed with the township board on March 2<sup>nd</sup>.

## **Fundraising**

Chenevere suggested bingo as a source of revenue for the trail. She said she has access to the Indian River Sportsman Club for bingo space and equipment and asked if anyone thought it would be a good idea. A license would be required.

Koviyak said the board would have to check with the attorney to see if it would be allowed.

Hodulik will check with Ann Baughman to ask her to write a grant application, especially DALMAC.

Reh suggested a Go-Fund-Me option on the Burt Lake Trail page.

## **Finances - Reh**

\$14,460 .00 TOMTC

\$41,846.27 Citizens National Bank

\$56,306.27 Total

NDG final invoice for work through year end should be approximately \$2,948 and printing of the 1000 Trail Handbooks is approximately \$650. Neither invoice has been received yet.

Next meeting – March 20, 2017

**MOTION:** Moved by Hodulik, supported by Janness to adjourn.

**MOTION APPROVED**

Adjourned at 8:45 pm

Respectfully submitted,

Donna McDougall  
Secretary/Clerk