

BURT TOWNSHIP
Trail Committee Meeting
January 23, 2017

The Burt Lake Trail Committee was called to order by Chair Gene Hodulik on January 23, 2017, at 7:00 pm at the Burt Township Hall, Cheboygan County, Michigan.

Attendance: Gene Hodulik, Margie Reh, Virginia Chenevere, Dennis Dombroski, Paul Janness
Also Attending: Charlie Antkoviak, Harold Koviak, Leo Chenevere, Katie Parker, Bert Ebbers, Jon Jontz

Chair Hodulik led in reciting the Pledge of Allegiance

MINUTES: October 24, 2016

MOTION: Moved by Chenevere, supported by Reh to approve the minutes of October 24, 2016 as published.

MOTION APPROVED

OLD BUSINESS

Status of Grants - Hodulik

On December 7, 2016, the DNR Trust Fund approved a \$295,000 grant for the Burt Lake Trail. Steve Vorenkamp attended the meeting in Lansing on behalf of the township. The grant still needs to be approved by the legislature which will be sometime between April and June and then the funds will be available.

The decision for the MDOT TAP Fund grant will be in February. The request is for \$349,500. Additional documents placed in the Trail File which were necessary for the Trust Fund and MDOT/TAP Grants are: Intergovernmental Agreement Munro and Burt Townships (9-1 and 9-16-2016), Munro TS Trail Maintenance Letter (8-10-16), UM Easement Letter (9-14-16), Sheriff Clarmont Riggsville Road Safety Issues Letter(9-29-16), Brent Shank CCRC MDOT/TAP Letter (10-17-16), UMBS Gorge document, Trail Handbook, and Burt Township letter of support for the MDOT/TAP (12-1-16), and Township Complete Streets Resolution (3-3-2011)

Karie Slavik from U of M would like to meet next month.

The trail route was discussed. Signage will be in place after Phase 2. Jontz asked if there is a timeline for the Topinabee-Mail Route Road section yet. Dombroski said none yet.

The Trust Fund created a list of things that need to be done.

- 1) Legal description and boundary map – Northwest Design will need to do this
- 2) Finalize any leases or easement (road commission right of way) and U of M
- 3) Retain services of prime professional – get bids
- 4) Create local match for grants up to \$ 75,000

TAP money cannot be used for engineering costs, but Trust Funds can.

- 5) Plan specs bid document created

Hodulik said these should be put on hold until after the TAP Grant decision. Match money will be needed when construction starts but fundraising could start this summer.

The Powerpoint presentation is ready and the handbook is complete.

The handbook was reviewed by everyone and suggestions for corrections/changes were made. Hodulik will work with Christine Webster to make the changes.

Trail Maintenance - Hodulik

Gary Street submitted a proposed budget for 2017 trail maintenance. (Attached)

Financial Report - Reh

Attached

Outstanding invoice from NDG for \$4895(Aug 1 to Sept 30) and another one (Oct 1 to Dec 30, 2016, amount unknown as of this meeting, but probably about the same amount), are being reviewed by NDG to create a lower final bill, at the request of Hodulik. The Trust Fund update due Oct 3 and the extended time required for the TAP Grant application work (requests for additional questions and data to provide), created additional work.

NDG original contract amount was\$18,000. The amount paid is \$17,897.75 to date.

File Reports for Grants:

PUBLIC COMMENT - None

Next meeting - February 27, 2017 at 7:00 pm.

MOTION: Moved by Reh, supported by Janness to adjourn.

MOTION APPROVED

Adjourned at 8:21 pm.

Respectfully submitted,

Donna McDougall, Secretary/Clerk